



# Employment Application

**Thank you for your interest in joining our team! We stand by our tradition of serving the freshest gourmet foods and the finest wines, each paired with outstanding world-class service. Please take a moment to complete this application so that we may get to know you better.**

### PERSONAL INFORMATION

First Name: \_\_\_\_\_ Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

If hired, would you like us to mail your checks to this address each pay period? ? Yes ? No

(If no, then you agree to pick up your check each period at Kahn's Marketplace, 313 E. Carmel Dr.-Carmel, IN)

Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Mobile Number: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

In the event of an Emergency, whom should we contact?

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Are you multi-lingual? ? Yes ? No

Do you have access to reliable transportation? ? Yes ? No

Are you 18 years of age or older? (You must be at least 18 to drive a company vehicle) ? Yes ? No

Are you 19 years of age or older? (You must be at least 19 to handle alcohol) ? Yes ? No

Do you have a valid Driver's License? ? Yes ? No

Do you have a valid permit to serve alcoholic beverages in Indiana? ? Yes ? No

Are you able to become lawfully employed in this country? ? Yes ? No

Do you have two pieces of Government-issued identification, including one photo ID? ? Yes ? No

Have you ever been convicted of a Felony, Misdemeanor or Violent Crime? ? Yes ? No

If yes, please list the date of the incident, the nature of the incident and the result?

Have you ever submitted an Application for Employment with us before? ? Yes ? No

If yes, when? \_\_\_\_\_

Have you ever worked with us before? ? Yes ? No

If yes, when? \_\_\_\_\_ Reason for leaving? \_\_\_\_\_

How did you first learn about us?

? NUVO ? Indianapolis Star ? [www.kahnskatering.com](http://www.kahnskatering.com) ? [www.careerbuilder.com](http://www.careerbuilder.com)

? Walk-in ? In-store posting ? Referral-Who it is that referred you?: \_\_\_\_\_

### AREA OF INTEREST

What position are you applying for? \_\_\_\_\_

What parts of our business are of interest to you? \_\_\_\_\_

Why do you want to work for us? \_\_\_\_\_

What type of employment are you seeking? ? Full Time ? Part Time ? Temp/Seasonal

### AVAILABILITY

What is the date you would be available to start? \_\_\_\_\_

**Please indicate times that you CANNOT work by placing an "X" through the box.**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

**EDUCATION**

	Name and Location of School	Years completed	Did you graduate?	Areas of Study and GPA
High School				
College				
Other				

**EMPLOYMENT/EXPERIENCE**

Are you currently employed? ? Yes            ? No  
 May we contact your current employer? ? Yes            ? No  
 Have you served in the Armed Forces? ? Yes            ? No  
 If so, please tell us when and in what rank you served: \_\_\_\_\_  
 In what manner were you discharged? ? Honorable    ? Dishonorable

**EMPLOYMENT HISTORY: Please start with your most recent experience.**

Company	City and State	Dates worked	Phone	Position, Salary and Reason for Leaving

**REFERENCES: Please list only professional references. References will be checked.**

Company	Name of Reference	Years known	Title	Phone	Checked by: (Office use)

**SPECIAL TRAITS**

Please tell us about any special skills, training, recognition, experience or involvement that you think would be relevant to how well you would perform in the position for which you are applying:

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I attest that all of this information is true and complete. I understand any false information, omissions or misrepresentations (if discovered) may cause my application to be rejected, or if I am employed, may be grounds for immediate termination. I grant Kahn's Fine Wines/Kahn's Katering/Montage at Allison Pointe (herein referred to as "the company") permission to verify my employment history and solicit and secure other information which may be required to determine my suitability for employment. I authorize the company to examine any and all of my criminal records and arrests, and in doing so, waive my right of confidentiality concerning my criminal history. Should I be subject to a background check, I authorize the release the results to the company and authorize the company to have and maintain the information. I further authorize the employers and references listed within this application to release to the company such information that may be requested for the purpose of evaluating my suitability for employment. In consideration of my employment, I agree to conform to all of the company's rules and regulations, including the Substance Abuse Policy, which may require pre-employment or random drug tests. I understand that if employed, my employment and compensation may be terminated with or without cause, and without notice, at any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand and agree that my employment will not be for a fixed period, and that my employment may be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Today's Date

We value the diversity of our team. As an Equal Employment Opportunity Company, we do not discriminate based upon age, gender, race, ethnic group, religion, sexual orientation, gender identity, physical or mental ability, family status, veteran status or background.